

**GDCMS – Annual Calendar of Events and Requirements**  
**According to the By-laws, Policies and Constitution**  
Revised 3/2011

**January**

- Review of Policies by the Board [Policies]
- Audit of Treasurer's books by Audit Committee appointed by the Board (committee consists of Treasurer and two others) [By-Laws]

**February**

- Secretary of State filing to be renewed [GA Sec. of State Due Dates]
- Members whose dues are received on or after the first of February must go through a reapplication process [By-Laws]
- Spring Specialty ad with AKC title earners and memorials [Peach Blossom Cluster Due Dates]

**March**

- Tax filing due [IRS Regulations]
- Board to appoint a Judges' Selection Committee (for show 2 years out) no later than the March meeting to develop a slate of 5 Breed and 3 Sweepstakes Judges [Policies]
- Slate of nominated Judges is to be published in the newsletter and announce voting at the April meeting [Policies]

**April**

- Specialty [Peach Blossom Cluster Dates]
- Awards presented [Policies]
- Award recipients will be published in the April newsletter [Policies]

**May**

- Fun Month

**June**

- General membership may make nominations from the floor and then vote on Judges at the June meeting [Policies]
- Secretary to submit ad for GDCA yearbook [GDCA National Deadlines]
- Secretary to submit ad for GDCA National Catalog [GDCA National Deadlines]

**July**

**August**

**September**

- Board appoints Nominating Committee [By-Laws]
- Vote on GDCA National Judges [GDCA Deadline]

**October**

- Nominating Committee must meet before the October meeting [By-Laws]
- Treasurer to send dues letter to membership [By-Laws]

**November**

- Secretary is to notify via the Secretary's Letter of the Candidates at least 2 weeks prior to the November meeting [By-Laws]
- Additional nominations may be made from members in good standing with nominee's permission (no nominations at the annual meeting) [By-Laws]

**December**

- Dues are due by January 1 of the next year [By-Laws]
- Annual meeting is held [By-Laws]
- Board reviews and establishes the procedure for counting the election ballots cast [By-Laws]
- Vote for new Board members [By-Laws]

**Annual Requirements:**

- Three programs [Policies]
- Six Board meetings [By-Laws]
- Minimum of six general membership club meetings [By-Laws]